

Colorado FFA Foundation Chapter Improvement Grant

Description:

The Colorado FFA Foundation chapter grants program is designed to assist chapters with equipment and improvement projects they are working on within their community. It is the goal of the donors that the funds will supplement existing equipment or programs—not be the sole source of income. Donors have specific requirements and not all chapters may qualify for all grants, but one application is used for all grant funds. Currently over \$15,000 is available in grant funds. It is **HIGHLY** recommended that other parties be assisting the program as well. If the school, the FFA Chapter, or no other partners are involved, you will likely not receive the grant. Recipients receive their checks at a reception in January at the Stock Show and put together a display board and meet with their donors at the State FFA Convention—this is new for 2017-18.

Requirements of the instructor and Ag Program

- Completed Application
- Be a chapter in good standings
- The school must return grant monies awarded if the project does not conform to the original project as outlined in the award application.
- The grant monies should be spent within the current fiscal year.
- Meet with sponsors and mentors at scheduled reception times. i.e. NWSS Stock Show reception and at State FFA Convention when possible.
- A Display board of the improvement project will be shown at the State FFA Convention during the year of the program.
- Grant funds should be used to complete a project and not be the seed money for starting a project.
- The Foundation may at times elect to award the grant, but not forward the funds until adequate funding progress is made and it is demonstrated that the project will be completed.
- Failure to follow the provisions of the grant program and use the funds as outlined in the grant application may disqualify the Ag Ed Program/FFA Chapter from future grants and scholarships from the Colorado FFA Foundation.

Assurances

Local Instructor Responsibilities <i>(please initial beside each point indicating your understanding of responsibility)</i>	
	Attend the donor reception during the NWSS on FFA Day
	Purchase requested equipment/supplies/assets that were requested in the application in a timely manner
	Create a project display board of the improvement project. This board will be displayed at the State FFA Convention the school year that the project is funded
	Treat the grant as a gift and only use the funds for the intended use as outlined in the grant application
	Agree to create, pay for, and provide signage recognizing the donor(s) on the purchased equipment/assets as outlined and recommended by the Colorado FFA Foundation
Local Administrator Responsibilities <i>(please initial beside each point indicating your understanding of responsibility)</i>	
	Have full knowledge of the improvement project that is being implemented
	Support the intent of the improvement project and agree that the project adheres to all school policies and if funded will be allowed to function as outlined in the grant application.

We have read the rules to the above selected program and agree to abide by those rules if selected. We have also initialed the responsibilities above in the Program Requirements.

Instructor printed name: _____

Instructor Signature: _____ Date _____

School Administrator Printed name _____ Title _____

School Administrator Signature _____ Date _____

**Upload this completed assurances page with the online application.
Application can be found at:**

[Chapter Improvement/School Based SAE Grant](#)

Improvement Grant selection rubric

The following items are present and completed: **(5 points possible)**

Checklist (10pts)	Administrator Letter	Budget	Pictures	Points possible
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<i>Instructor and student</i>				

Rate the following on a scale of **1 -10 points** based on the quality of writing and if the question was answered according to the prompt. **10 points being the best.**

NEED FOR THE PROJECT:

Instructor shows a distinct need for the project award based on financial, strong desire, or unique circumstance. Instructor shows a clear and concise reasoning in their answer. Instructor explains what they will do with award money and gives a brief description of planned SAE.

Points possible

Time Investment:

Applicant is very concise and realistic in their determination of time needed to invest in the program. Also includes time needed to plan, implement, manage and care for the project. Includes time for the clerical elements included in the program requirements.

Points possible

Financial Investment:

Provides a brief summary of the estimated budget. Includes estimated costs to purchase the necessary equipment, supplies, or assets and estimated expenses that will incur during the program along with the source of the funds.

Points possible

Capital/Equipment Investment (if applicable) and Project partners:

Applicant describes the need for requested items and how they will be used to improve learning and/or experiences for students. Applicant also outlines other partners in the project and what their contributions will be to the overall project.

Points possible

Learning Outcomes/ Goals:

Instructor lists at least three learning outcomes that are related to the improvement project. Applicant lists at least three goals that can be identified as "SMART" goals. The ability to engage students and provide opportunities is clearly stated and identifiable based on goals outlined.

Points possible

TOTAL POINTS
EARNED: _____